

May
2018

RedCoats



VOLUNTEER MILESTONES

Congratulations to the following Redcoats for reaching a volunteer-hour milestone!

9250	500 cont.
Georgia Taylor	Melanie Lesar
5750	Anne Massey
Sharon Collins	Theresa Taylor
4500	250
Gail Senior*	Diane Chomo
3750	Katie Jennings
Tom Rathburn	Mitch Lauer*
2000	Sarah Martin
Dawn Andrews*	Christine Peaks
Kay Shank	Shirley Schellentrager*
1500	Larry Sharpley
Sherry Dangremond*	100
Bob Ensign	Pam Anter
Margaret Owens*	Ruth Arendt
1250	BJ Bailey
Mary Lou Mcguire*	Carlton Buchanan*
Liana Smerglia*	Cherri Davenport
1000	Peggy Demooy
Joe Barmann	Myra Fabian
Maureen Donoughe*	Diane George
Beverly Hine	Tanya L. Holsey
Aurelia Pelsmajer	Susan Konieczny
Linda Tricarichi	Bob Liddy
750	Erin McGee
Laverne Lastovka	Doug Miller
Betty Midgett	Fred Mills
Cheryl Miller*	Diana Ossoff
Teresa Parente-Calez	Rick Phelps
Anne Rossoll	Sharon Phelps
Karen Williams*	Amanda Ricard
500	Neal Sadler
Brian Barnes*	Carolyn Scherry
JoAnn Beck	Kate Stein
Lori Berenson	Ken Walker
Sal Karanouh-Schuler	Ann Walsh
	Monica Willis-Jackson
	Donna Witmer

*Denotes Head Usher

➤ *From the desk of Gina, Volunteer Manager*

Thank you all for another incredible month here at Playhouse Square! We made it through a really busy time and in another few weeks things will begin to wind down for the summer.

We just added our final month of new RedCoats until September, so please continue to look for our new friends with stars on their name badges and offer them extra help and support as needed.

Hamilton:

Please look in the May 30th Weekly Update for the Hamilton Schedule and guidelines for signing up as extras. I know that everyone is very anxious about this process, but we are working to make sure it is as fair and equitable as possible. Our office has been receiving a number of people asking for exceptions and schedule changes. We are not able to accommodate any special requests at this time, but will do our best to manage the extras process when the window for that is open.

If you do not have email and therefore do not receive the Weekly Updates, please note that you can always access schedules and Weekly Updates here:

<http://www.playhousesquare.org/volunteer-home>

We will also have printed versions available in the Volunteer Room.

Many thanks to you all!

Gina

Job Opportunity

Love Broadway? Can you sell it? Join a productive and professional sales department! Now seeking dependable individuals with excellent communication and interpersonal skills to join our Broadway Series sales team.

Guest Account Representative

Part Time; 12-19 hrs/week

4 hour shifts available between 9 a.m. and 5 p.m.

Please indicate which hours work best when applying.

\$8.30/hr plus commission

Prior sales experience required

This is an Inside Sales position responsible for making outbound subscription sales and fundraising calls, promoting the arts and educating the public about events at Playhouse Square.

To apply, send resume to hr@playhousesquare.org or fax: 216-771-0217 or mail to 1501 Euclid Ave Suite 200 Cleveland, OH 44115 Attn: Human Resources.

**WE'RE
HIRING!**



Monthly Improvement Focus

This month we will be focusing on improving our Uniforms! We are so thankful for the positive energy and attitude each of you bring to Playhouse Square, and we want your uniform to reflect that as well!

We'd like for everyone to review the guidelines to make sure your uniform is in keeping with our guidelines.

Uniform Guidelines:

- Red Jacket: Single breasted, box-cut with lapels (no embellishments)
- Solid black dress slacks or skirt (with black or skin colored hose)
 - Socks, if worn, must be solid black
- Plain white shirt (long/short/no sleeves) with a standard collar, tucked in
- Black cross-tie or long tie (clip-on or standard neck tie)
- Solid black, closed toed shoes or boots (no athletic shoes or sandals)
- Service pins – worn on the right jacket lapel
 - No other jewelry should be worn on the red jacket. Any jewelry worn should be simple and not detract from the uniform
- Lanyard Photo ID, Name Badge, and Flashlight

Prohibited Items – this is a list of examples of what is not allowed, it is not all-inclusive; fannie packs, scarves, bow ties, patterned socks or belts, open-toed shoes, sandals.

While we cannot lay out specific rules for every article of clothing or situation, we ask that you use your best judgement and that you appreciate the spirit of these guidelines when assembling your uniform. Our aim is to foster an atmosphere where RedCoats look as consistent and professional as we know you to be.

We greatly appreciate your help in this matter. I know that each of you works to give your best to Playhouse Square and we want your appearance to reflect your positive attitudes!

Volunteer Opportunity!

Hello RedCoats – occasionally we like to highlight other volunteer opportunities around the city. Our friends over at the LGBT Community Center of Greater Cleveland are looking for volunteers to help with



Pride in the CLE this year! The main event is Saturday, June 2 but there are opportunities on other days as well.

“Pride in the CLE can't happen without the help of a dedicated team of volunteers. We are still looking for volunteers willing to help us with set up, tear down, festival maintenance, festival safety and security, and registration.”

If you'd like to help, visit <http://bit.ly/pridevolcle>

RedCoats who received STAR Awards this month

Colleen Miscencik
Tim McMahon
Nancy Stokes*
Tuck Tucker*
Ross Wasson*

Please Welcome our Newest RedCoats!

Janna Ashby	Ashley Jackson
Ann Biery	Tom Kovach
Cheryl Bullock	Angela Lee
Camilla Bush	Cindy Lepouttre
Jill Cotterman	Ellen Linz
Carol Creagan	Greg Miracle
Pegi Dickson	Sue Miracle
Rich Dickson	Susan Molnar
Christina Distefano	Sharon Mountcastle
Pat Engel	Tiffany Noriega
Joshua Esenwine	Sharon Oliver
Beth Filina	Jeff Parsons
Terri Foote	Joan Petersen
Catherine Fuller	Kathleen Posa
Kim Garred	Ashlee Quantic
Heather Gaynor	Mary Rocha
Meg Goetz	Lauri Scharf
Hanna Harb	Elyssa Seljan
Brenda Harris	Shannon Slabaugh
Sara Hemminger	Elizabeth Sourek
Valerie Hooper	Ann-Marie Strike
David Hutchings	Sue Trombley
Lisa Iannaggi	Tom Trombley
Sandie Isabella	Frankie Walker
Judy Jackman	

Thank You to our Retiring RedCoats with 10+ years of service!

Ellen Gilbert
Jean Hendricks
Zenobia Pauldo
Hermine Strojcin
Stanley Strojcin

In Memoriam

Helen Orton

* Denotes Head Usher

UPCOMING WEEKS VOLUNTEER NEEDS AND RUNNING TIMES

Disney's Aladdin

May 9 - 27

KeyBank State | 2 hrs 20 min w/ l

Broadway Buzz – Aladdin

Upper Allen

- [SU E 5/13 4:45pm](#)
- [SA M 5/15 11:45am](#)

Beehive: The 60s Musical

May 9-20

Hanna Theatre | 1 hr 25 min w/ l

- [FR E 5/11 6pm](#)
- [SU M 5/20 1:30pm](#)

The Royale

May 9-27

Outcalt Theatre | 1 hr 45 min no l

- [FR E 5/11 6:30pm](#)
- [SA M 5/12 1pm](#)
- [SA E 5/19 6pm](#)

Carol Burnett an Evening of Laughter and Reflection

May 9 | 90 min no l

Connor Palace – No More Extras

Alice – Cleveland Ballet

May 11-12

Ohio Theatre | 1 hr 34 min w/ l

- [SA M 5/12 9:30am](#)

Caribbean Music Explosion

May 12

Ohio Theatre | 2 hrs w/ l

Graduations – DOUBLE HOURS!

- [Mayfield SA M 5/12 11am](#)
- [CSU Law SU M 5/13 10am](#)
- [Willoughby MO E 5/21 5pm](#)

Roe Green Award: Cicada

May 13

Helen Lab

- [SU E 5/13 6pm](#)

Hi, Are You Single?

May 17-19

Helen Lab

UPCOMING WEEKS VOLUNTEER NEEDS AND RUNNING TIMES

Roe Green Award: Tiny Houses

May 19

Helen Lab

- [SA E 5/19 12:30 pm](#)

Nolan Williams Project

May 19

Allen Theatre

- [SA E 5/19 3:30pm](#)

DAZZLE Awards

May 19

Connor Palace

- [SA E 5/19 6pm](#)

Singing Angels

May 20

Connor Palace

- [SU M 5/20 12:30pm](#)

Dancing Classrooms

May 20

Ohio Theatre

- [SU M 5/20 2:30pm](#)

Stuff You Should Know

May 23

Ohio Theatre

Rebel Force Radio

May 25

Kennedy's

- [FR E 5/25 6:30pm](#)

Beautiful

June 5-17

Connor Palace

AHA! Festival

June 6-7

- Scott Simon Event in Wist,
 - [WE E 6/6 at 4:30pm](#)
- Dr. Janna Levin in Wist
 - [TH M 6/7 8:45am](#)
- Book Festival in the State Lobby
 - [TH M 6/7 10:30-3:30pm](#)
 - [TH M 6/7 3-8pm](#)



Parking Vouchers

Two reminders about vouchers:

Do not take a voucher if you already have one you can use. You should only have one voucher to get out that day, and a second one as a backup. **No one should have more than two vouchers at a time.** If you have more than two, please use those up before taking additional ones at sign-in.

PHS Garage parkers (weekday matinees and accessible parking) – check your vouchers to make sure they are not expired! The voucher lists the expiration date, so check the month and YEAR that is listed.

EXTRAS

Coming in as an Extra

Reminders for new and old about coming to work a show as an Extra.

You can ask to work any show, regardless of the day, by signing up as an extra. To do this, email redcoats@playhousesquare.org with the name, date, and time of the performance as well as your name.

Occasionally we will write No Extras on the schedule, in this case we are over capacity and cannot take more.

If you find yourself with a free evening you are welcome to simply show up as long as the schedule doesn't say No Extras.

The Needs and Running Times columns (like the ones to the left) always list our greatest needs for extras each week.

[Click Here for the Current
Volunteer Schedule](#)

I would like to
be an EXTRA

I need to
CANCEL