



### UPCOMING WEEKS Volunteer needs and Running times



### **MRS. DOUBTFIRE**

Connor Palace Theatre || 155 min. w/ I January 9 – 28, 2024

• <u>SU 1/21 5:00 PM</u>



### **Guest Evacuation Training**

- MO 1/15 5:45 PM
- <u>SA 1/20 8:15 AM</u>

### **CHAMPIONS OF MAGIC**

Mimi Ohio Theater ∥ approx. 120 min. January 5 – 7 FULL – Check back dates begin 01/03/24

### **ELIVS TRIBUTE**

KeyBank State Theater ∥ approx. 120 min. January 7 FULL – Check back date 01/05/24

THE KILLER B'S Hanna Theater || TBD – approx. 90 min. January 13 FULL – Check back date 01/11/24

# MEN ARE FROM MARS, WOMEN ARE FROM VENUS

Hanna Theater || TBD – approx. 140 min. January 19 -20 FULL – Check back date 01/17/24

# WELCOME 20248

# WORD OF THE YEAR: STANDARDIZATION!

Throughout 2024, the Volunteer Department, along with the Front of House Department, will be working to standardize all processes and procedures.



Standardization will:

- Improve clarity because a standard process will eliminate the need for guesswork. You won't need to ask around or search through documents to find an answer!
- **Guarantee quality** because everything is done in a precise, clear-cut way.
- Maximize safety because each potential safety issue will be addressed in an appropriate and consistent manner.
- **Perfect customer service** because every situation can be handled in the best possible way.

Each month, we will be highlighting a new topic and will provide information in our newsletters and at the House Manager meetings.

We look forward to creating an environment where every interaction is worthy of a standing ovation!

## **VOLUNTEER APPRECIATION GIFT**



This year's Volunteer Appreciation Gift will be distributed to all Evening and Weekend volunteers during *Mrs. Doubtfire* (Jan 9 -28), and to Weekday Matinee volunteers during *Rainbow Fish* (Jan 23 – 26).

You will be asked to sign that you received your gift.

### Thank you for everything you do!